



BSB51107 – Diploma of Management (OHS Major) COURSE OUTLINE

Who is this
program for?

The Diploma of Management is designed to teach individuals to be able to use and develop their skill set in a variety of areas. This includes: problem solving, risk management and assessment, and evaluating information from a range of sources. It also provides a basis for providing leadership and management to a team, whilst taking some responsibility for the success of the team.

Duration

The duration of the course is 12 months when completed as a traineeship, but in some circumstances, can be completed in less time.

Prerequisites

Nil

How is the
Course
delivered?

The course can be customised to suit your learning needs. It is run through a combination of facilitated training and on the job training with competency based written and group work assessment. There are also opportunities to arrange verbal assessment where literacy barriers are an issue.

Packaging Rules

A total of 8 units of competency must be completed.

Qualification

At the completion of all 8 units of competency, participants are awarded with the qualification, Diploma of Management, BSB51107. In the event that not all units are completed, statements of attainment are awarded for the units in which the participant has been found competent.

Enrolment Fee

\$500 New Entrant; \$500 Existing Worker (employed more than three months).

Potential
vocational
outcomes

Career advancement in the management field, with particular emphasis on Safety, Environment, and Quality Management.

Who can I
contact for more
information?

traineeships@changenetwork.com.au

Units of Competency

CODE	UNIT NAME	PURPOSE OF COMPETENCY
BSBMGT515A	Manage Operational Plan	This unit provides the skills and knowledge to create and implement, a plan of operation in order to provide efficient and effective workplace practices within the organisation's productivity and profitability plans. In order to manage at a strategic level, systems and procedures need to be developed and implemented to facilitate the organisation's operational plan.
BSBMGT516A	Facilitate Continuous Improvement	This unit describes the need to provide management of processes which bring continuous improvement to the business. It involves analysing information, creating systems, procedures, and taking steps to implement change to continuously improve outcomes of business undertakings.
BSBOHS509A	Ensure a safe Workplace	This unit describes the need to continually assess, implement procedure and monitor Occupational Health and Safety, in order to maintain a safe workplace. The processes of OHS management should be in line with legal and legislative requirements.
BSBOHS504B	Apply Principles of OHS Risk Management	This unit describes the skills and knowledge required to contribute to the management of Occupational Health and Safety risks in the workplace.
BSBOHS505B	Manage Hazard in the Work Environment	This unit covers the identification of hazards and the procedures required to manage their risk.
BSBOHS508B	Participate in the investigation of Incidents	This unit provides the skills required to investigate and deal with Occupational Health and Safety risks and incidents which have, or could potentially, cause an injury or damage. This includes writing reports and putting procedures in place.
BSBPMG510A	Manage Projects	This unit describes the performance outcomes, skills and knowledge required to manage a straightforward project or a section of a larger project.
BSBR501A	Manage Risk	This unit describes the performance outcomes, skills and knowledge required to manage risks in a range of contexts across the organisation or for a specific business unit or area. The unit has been designed to be consistent with AS/NZS 4360:2004 Risk management.